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| **Sutton Community Fund MicroGrant 2022-23 Application Form** **Funded by Sutton Council and administered by Community Action Sutton** |  |

**Please read the guidance before you start filling this form in**. You might also find it helpful to contact **Jackie Parr** from Community Action Sutton before completing your application by emailing jackie@communityactionsutton.org.uk.

Please do not attach any additional information that is not explicitly requested in the application form.

Email completed applications with scanned copies of supporting documents to: Jackie@communityactionsutton.org.uk we will **not accept paper applications** unless there are exceptional circumstances.

If you would like help completing your application form contact Razia Sattar at Community Action Sutton on Razia@communityactionsutton.org.uk.

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| Part One: Contact information |
| **Please complete for the main contact for your group. This person must be a member of your organisation.** |
| 1. Name of Voluntary and Community Group
 |  |
| 1. Address of Voluntary and Community Group
 |  |
| 1. Title
 |   |
| 1. Forenames (in full)
 |        |
| 1. Surname
 |       |
| 1. Position in organisation
 |       |
| 1. Address
 |       |
| 1. Phone number
 |  |
| 1. Email address
 |  |
| 1. Do you have any communication needs?
 | Yes/No |
| If yes, what are your communication needs? |  |
| 1. Please give details of the bank or building society account into which we would pay the grant:
* Name of the bank or building society you hold an account with
* Your account name (the organisation name on your statements)
* Sort code
* Account number
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| **Part Two: Your Proposal** |
| 1. Please give a brief description of your proposal which sets out what you intend to use the microgrant for (Max 250 words).
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| 1. Total cost of your proposed project
 | £ |

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| **Part Three: Please check that you have included copies of the following supporting documentation** |
| Copy of most recent bank statement | [ ]  |

I agree that the information provided on this form is true and correct and I agree that if my application is successful, the money can be paid into the account details stated above.

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| Name |  |
| Position in organisation |  |
| Date |  |

**Please send your completed application form with a scanned copy of relevant documents to: jackie@communityactionsutton.org.uk**